


Crane Safety Self-Assessment Tool

Use this self-assessment tool to ensure your workplace complies with legislation related to crane safety. This checklist contains questions like the ones on the audit tool used by our Inspectors when conducting site audits as part of the Construction Priority Harms Campaign.

<u>Maintenance and Registration</u>	Compliant		Comments	Legislative Reference
Have the cranes at your workplace been appropriately maintained, inspected and tested?	Yes	No		Act: 21 Regs: 213
Do you have records of major inspections available?	Yes	No		Act: 21 Regs: 235, 237
Are the design registration documents kept available for inspection?	Yes	No		Act: 42 Regs: 262
Are the plant registration documents kept available for inspection?	Yes	No		Act: 42 Regs: 275
Has the lifting equipment onboard any cranes been appropriately maintained, inspected and tested?	Yes N/A	No		Act: 21 Regs: 213
<u>High Risk Work License</u>	Compliant		Comments	Legislative Reference
Do you have written evidence of your current and previous workers' High Risk Work Licenses? <i>(records must be kept for up to 1 year after the high risk work is carried out)</i>	Yes	No		Act: 43 Regs: 85

Are your workers carrying their licenses with them on-site?	Yes	No		Act: 43 Regs: 94
Do your workers hold the correct HRWL for the works being undertaken?	Yes	No		Act: 43 Regs: 81
<u>Crane Lifting Operations</u>	Compliant	Comments		Legislative Reference
Have you conducted a risk assessment for all tasks associated with the crane, lifting equipment and other relevant plant?	Yes	No		Act: 21 Regs: 203
Have you implemented control measures for all tasks associated with the crane, lifting equipment and other relevant plant?	Yes	No		Act: 21 Regs: 203
When lifting or suspending a load, person or things, do your workers ensure that:				
» <i>lifting attachments are suitable for the load being lifted or suspended, and within the safe working limits</i>				
» <i>no loads are suspended or travel over a person unless the plant is specifically designed for that purpose</i>	Yes	No		Act: 28, 43 Regs: 219
» <i>loads are lifted or suspended in a way that ensures that the load remains under control during the activity.</i>				
Are your workers complying with all risk assessments, instructions, and procedures with regards to crane operation?	Yes	No		Act: 28, 43 Regs: 81 AS: 2550, Pt 1, Pt 4, Pt 5
<u>Safe Work Method Statement (SWMS)</u> 	Compliant	Comments		
Have you prepared a SWMS, in consultation with workers?	Yes	No		Regs: 299

Does your SWMS include adequate controls to eliminate or minimise the hazards and risks identified in your SWMS? <i>E.g. measures to manage the risk of falls from height.</i>	Yes	No	Regs: 299, 300
Do you have a process in place to ensure workers are following the procedure as outlined in the SWMS?	Yes	No	Regs: 299, 300, 302
Have you provided training on the SWMS to all workers, considering language and knowledge barriers?	Yes	No	Regs: 299, 300, 302
Has the SWMS been given to the Principal Contractor? (if applicable)	Yes N/A	No	Regs: 301

For more information:

- [Scaffolds, cranes and major projects \(Construction Campaign 2025-26\) – SafeWork SA](#)
- [Managing the Risks of Plant in the Workplace – SafeWork SA](#)
- [Navigating the airspace around cranes and planes – SafeWork SA](#)
- [Operating cranes in protected air space – SafeWork SA](#)



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